

TOILET TRAINING

If your child is able to manage their own toileting, please try to ensure that they are wearing clothes which are easy to get on and off as this makes the process easier for them. Please remember to include several changes of spare clothes. **Please no pull ups!**

Do ask for our information leaflet on 'toilet training'. It provides useful tips. We are always very happy to help and offer you and your child support.



KEYPERSON

Your child's keyperson is here to support your child and provide you with updates and information relating to your child's progress. Children's learning experiences will be recorded and shared with you on a regular basis using our on line 'evidence for learning' application. This will include photos and comments relating to your child. You will also be given the option to add your own comments to this portfolio.

EARLY YEARS REVIEW – AGE 2

Just before your child reaches 27months old you receive an invitation from your health centre to attend your child's health and development review. This review helps to assess that your child is progressing as they should be. Please let us know if there are any concerns highlighted. If your child is still due this review we will aim to give you an update on their progress at Little Sparrows after 6 weeks.

PARENT CONSULTATIONS

At the end of first term, you will receive an invitation to a parent consultation with your child's keyperson. This will give you an opportunity to learn more about your child's progress.



ADDITIONAL CLUBS

As well as the usual nursery activities, we offer additional clubs. These are:

Monday – Footie Tots

Wednesday – Fairy Footsteps

Thursday –Sassy Stirrers & Footie Tots

Friday – Yoganory

More details about these clubs are available on our web site. Places are limited so, if you would like your child to take part in any of them please email pascalepilcher@hotmail.com.

NURSERY CONTACT

Please note that for contact during session times the mobile number is 07946 520738, or for less urgent matters please email the manager at littlesparrows@hotmail.co.uk

For term dates and other information please see our website www.littlesparrows-esher.co.uk

Please inform us immediately of any changes in your own contact details.

If you have any queries, please do not hesitate to speak with a member of staff.

Pascale & Gill



LITTLE SPARROWS NURSERY ESHER PARENT INFORMATION LEAFLET

We are delighted to welcome you and your child to Little Sparrows Nursery and hope that the following information will help support you with the routines of our setting.

OPENING TIME

The nursery opens at **9.15am** although we do offer an **EARLY MORNING CLUB**. Pre-booking is not required and payment should be made at the door.



£1 from 9am

£2 from 8.45am

Children should be collected at 12pm (1pm if staying for lunch club). Please note: Once a child receives government funding the collection time is 12.15pm. Please remember to sign your child out on leaving the setting.

Please note:

On your child's first day we operate a staggered start and finish time to help with settling in. Your child's key person will explain this in more detail at the settling session as well as how we support you and your child in the early days. Some children settle very quickly and are willing to be left, others take a little longer to feel confident. We will guide and support you with this process.

REGISTRATION

There will always be a member of staff to greet you and your child at the start of the session. For your child's safety, please stay with your child until you have signed the attendance register. Please make a point of passing on any important information at this time.

Your child's Pin number – You will be given your child's unique collection number at the settling session. Please save this number on your mobile phone, and make sure that anyone who regularly collects your child has it. If you should need to ask someone different to collect your child you can give them this number, and we will then be able to release your child to them. Please also let us know in advance by texting 07946 520738.

LATE ARRIVAL

We aim to lock all doors at 9.30am. If you are late, please wait to be let in. **Do Not** carry your child over the fence unless invited to do so by a member of staff.



SICKNESS AND ABSENCE

If your child is unwell or cannot come to nursery for any reason, please email us at littleparrows@hotmail.co.uk Also, make sure your child is fully recovered before sending them back to nursery.

A list of contagious illnesses, and how long your child should stay away from nursery, is on the notice board. If you are unsure whether to send your child in, please email.

We especially ask that you do not bring a child to nursery who has been sick or has diarrhoea. If we feel your child is unwell whilst at nursery we will contact you or another adult named on your child's records to take the child home.



CHANGE OF CLOTHES

Please provide at least 2 changes of clothes for your child in any type of rucksack that is clearly **named**. If your child is using nappies, please include several nappies, wet wipes, and nappy sacks. The rucksack should be bought in daily and placed in the hallway below the benches. No pull ups please!

COATS, FLEECES AND OTHER CLOTHING

Children have access to the outside area throughout the session in most weathers. Please ensure your child wears clothing suitable to the conditions. Comfortable clothing that is easy for your child to run and play in and which you don't mind getting dirty! Well-fitting shoes with Velcro are ideal as laces are not easy to take on and off. **Please do not send your child to nursery in flip flops or crocs.**

Please clearly label all coats, bags and lunchboxes.

PARENTAL INVOLVEMENT

Once your child has settled into nursery, parents, grandparents and carers are very welcome to come in and read or play with the children. By arrangement.

We also have '4 Adventure bears' each with their own bag and passport, which the children can take home and have an adventure. With a little grown up help this can be recorded then shared with us by your child at nursery

Throughout the year we invite parents to join with us during special events and outings. Some activities also require parental support.

We also ask parents to share any special talents they may have with us as well as information of a professional capacity e.g.: G.P, postman, pilot, musician, dentist, vet, police officer, fire fighter etc.

LUNCH CLUB (Pre booking required-please contact pascalpilcher@hotmail.com)

If your child is staying for lunch please bring a **named** packed lunch box (not plastic bags) which you can leave on the lunch trolley in the hallway. We promote healthy eating at nursery so try to substitute chocolate and sweets with fruit and yogurt etc. but definitely **no nuts or nut products** such as Nutella. Small bite size sandwiches and



crudités work well and a drink in a child friendly non spill beaker would be brilliant!

Choking hazards – please **do not** use cling film and GRAPES should be cut into quarters.

SNACK TIME

Children are invited to have snack mid-morning when they are offered a drink (milk or water) a cracker or wrap etc. and a selection of fruit, *crudités* or cheese.

If your child has any special dietary requirements please ensure that this is discussed with your key person so that we can ensure the correct arrangements are in place.

IMPORTANT: Please let us know if your child has any food allergies.

